Black Mountain Elementary
Council Policy

Council Policy Type	Policy Number
( ) By-Laws (Council Operational Policy) (X) Function (School Operational Policies)	1.17

POLICY TOPIC DESCRIPTION
Parent Teacher Conferences

POLICY STATEMENT
To improve students' academic performance by encouraging parents and teachers to schedule conferences and routine record keeping throughout the nine weeks grading period. On-going communication ACTIVITIES should include Parent conferences, telephone conferences, home visits, school related meetings, and classroom visitations/volunteers. Mid-Term grading conferences. Routine record keeping such as report cards and supplements, cumulative folders, progress reports, communication logs, phone calls. Attendance at PTO meetings. Attendance at SBDM Council meetings and committee meetings. Communication log sheets shall be kept by all faculty with the date, times, and description of each permissible activity. Communication Logs are to be submitted to the principal on a regular basis as determined by the Principal.

9-4-12 1st reading Eddie Stewart Council Chairperson	12-4-12 2nd reading ___Eddie Stewart_____ Council Chairperson	12-4-12 Adopted Eddie Stewart Council Chairperson