Black Mountain Elementary
Council Policy

Council Policy Type	Policy Number
( ) By-Laws (Council Operational Policy) (X) Function (School Operational Policies)	2.01

POLICY TOPIC DESCRIPTION
Assignment of all instructional and non-instructional staff time.

POLICY STATEMENT
The assignment of all instructional and non-instructional staff time shall be made by the principal upon consultation with the school council. Factors the council will consider as prerequisites for assignment of all instructional staff time shall be as follows: 1. Seniority 2. Certification 3. Ability to work with diverse learner 4. Student needs The council shall not have the authority to recommend transfers or dismissals. Achievement of school council goals and effective management shall be the basis for assignments of staff time. All staff time assignments shall be published annually by July 15 of each year. The principal shall assign all non-instructional time classified and certified staff based upon local board policy. Staff may recommend a variation to the principal of non-instructional time in writing at anytime. The principal may re-assign non-instructional time at anytime if it is deemed in the best interest of the learning community.

9-4-12	12-4-12	12-4-12
1st reading	2nd reading	Adopted
	Eddie Stewart	Eddie Stewart
Eddie Stewart		
Council Chairperson	Council Chairperson	Council Chairperson