Black Mountain Elementary
Council Policy

Council Policy Type	Policy Number
( ) By-Laws (Council Operational Policy) (X) Function (School Operational Policies)	10.03

POLICY TOPIC DESCRIPTION
CSIP Committees

POLICY STATEMENT
Conduct a Needs Assessment by surveying teachers/committees/council to set priorities for the school year. Develop a Detailed CSIP that is based on the needs of students and staff. Recommend the plan to the council and incorporate it into every aspect of the school. Specific Tasks: 1. Attend all meetings. 2. Get input from faculty and parents (example: Effective Schools Survey, KASC survey) 3. Set priorities. 4. Develop goals and specific outcome. 5. Develop plans of action. 6. Develop a timeline of needs that need to be addressed. 7. Assist the principal in assessing needs budget concerns. 8. Monitor implementation of the plan. 9. Work with principal on budget needs. 10. Communicate school information to all team members.

March 3 2011 1st reading Eddie Stewart Council Chairperson	May 3, 2011 2nd reading _____Eddie Stewart_____ Council Chairperson	May 3, 2011 Adopted _____Eddie Stewart_____ Council Chairperson