Black Mountain Elementary
Council Policy

Council Policy Type	Policy Number
( ) By-Laws (Council Operational Policy) (X) Function (School Operational Policies)	11.03

POLICY TOPIC DESCRIPTION
Personnel Decision-Non-Certified Hiring

POLICY STATEMENT
When a non-certified vacancy occurs, a screening committee shall be required to compose a list of applicants to be submitted to the principal. The principal shall call a special meeting of the school council. The principal shall provide the school council members with applications and support materials from each candidate submitted by the superintendent. The school council shall go into closed session to discuss all applicants. After returning to open session, the school council shall, by consensus or vote, recommend to the principal, two or three candidates to fill the vacancy and shall prioritize these applicants by preference. If not satisfied with the applicants the principal or council may request that the screening committee submit other qualified applicants and repeat this procedure.

3-3-11 1st reading Eddie Stewart Council Chairperson	5-3-11 2nd reading Eddie Stewart Council Chairperson	5-3-11 Adopted Eddie Stewart Council Chairperson