Black Mountain Elementary
Council Policy

Council Policy Type	Policy Number
( ) By-Laws (Council Operational Policy) (X) Function (School Operational Policies)	7.04

POLICY TOPIC DESCRIPTION
. **Discipline/Student Handbook**

POLICY STATEMENT

In August, the principal shall assign appropriate staff to:

1. Provide each student with a copy of the Harlan County Code of Conduct and a Black Mountain Elementary School Student Handbook.
2. Require each student to return a signed acceptance from his or her parent /guardian showing that they have seen and reviewed the Code.
3. Follow-up as needed with any family where the student has not returned the signed acceptance or request assistance from other staff members to do so.

As students transfer to our school during the year, the counselor will provide the student with a copy of the Code and the assigned teacher will keep the returned acceptance form.

Classroom Rules

Each teacher will:

1. Establish specific standards of conduct for his or her classroom.
2. Post those standards where students can see them throughout the year.
3. Teach and review those standards to students during their first six weeks of school.
4. Explain those standards to students who join the class throughout the school year.

1-4-11	3-3-11	**3-3-11**
1st reading Eddie Stewart Council Chairperson	2nd reading Eddie Stewart Council Chairperson	Adopted Eddie Stewart Council Chairperson