

Harlan County High School  
SBDM Council Meeting Minutes

Date: August 8 2019 Time: 3:15 pm Location: HCHS Media Center  
Regular Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 3:20 pm.

II. Roll Call:

Mrs. Carruba, Mr. McHargue, Mr. Pace, Mr. Reynolds, Mrs. Turner, and Principal Burkhart.

Mr. McHargue, Mr. Pace, Mr. Reynolds, Mrs. Turner, and Principal Burkhart are present. Mrs. Carruba is absent. Quorum is present to proceed with the agenda.

III. Approval of Agenda

IV. Approval of Minutes:

Approve minutes for June 13 2019 meeting.

- Motion to approve minutes for June 13 2019 meeting was made by Mr. Pace. Mrs. Turner seconded. Consensus was reached.

Approve minutes for July 11 2019 meeting.

- Motion to approve minutes for July 11 2019 meeting was made by Mr. Pace. Mr. McHargue seconded. Consensus was reached.

V. Hear Individuals/Delegations:

None present.

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VI. SBDM Council Policy Review/Update:

No policies were presented for review or update.

VII. Finance Report:

Each member of Council received a copy of the current Finance Report.

VIII. Principal's Report/Good News:

Principal Burkhart told the Council:

1. Water maintenance has been completed.
2. Air conditioning is working in the building.
3. Custodians have the entire building cleaned and ready for opening day.
4. Freshman Orientation is scheduled for Tuesday August 13<sup>th</sup> 5:00 - 7:00 pm.
5. First day for teachers is Monday August 12<sup>th</sup> with a mandatory meeting.
6. Teachers will meet on Tuesday August 13<sup>th</sup> at 12:00 noon for lunch. They will work in their classrooms and prepare for Freshman Orientation.

IX. New Business:

1. Prom Referral Form:

Council discussed the proposed Prom Referral Form. It will provide information about guests attending the Prom who are not students at HCHS. Parents, student, and the guest will sign the form as well as administrators from the school that the guest is attending or has attended.

The Prom Referral Form is part of the wording in the HCHS Student Handbook and HC 014 HCHS Revised Prom Policy amended on July 11 2019.

- Motion to approve the Prom Referral Form was made by Mr. Reynolds. Mrs. Turner seconded. Consensus was reached.

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### X. Fundraisers:

1. HCHS Volleyball boosters request approval to sell BBQ dinners on August 15 2019. Funds raised will be used for team shoes and bags.
2. HCHS Volleyball boosters request approval to sell Krispy Kreme donuts late August - September. Funds raised will be used to pay for shoes, socks, knee pads, and bags.
3. HCHS Volleyball boosters request approval to sell Rada Cutlery during September. Funds raised will be used for shoes, socks, knee pads, and bags.
4. HCHS Volleyball boosters request approval to sell Little Caesars Pizza Kits Sept. 6 - Sept 20. Funds raised will be used to pay for shoes, bags, knee pads, and socks.
5. HCHS Volleyball boosters request approval to work at Pizza Hut during September. Funds raised will be used to pay for shoes, socks, kneepads, and bags.
6. HCHS Dance Team requests approval to sell Pura Vida Bracelets August-September 2019. Funds raised will be used for Dance costumes and supplies.
7. HCHS Dance Team requests approval to sell World Finest Chocolate August – October 2019. Funds raised will be used to pay for choreography and dance music.
8. HCHS FFA requests approval to have a bake sale on 8-24, 9-28, and 10-19. Funds raised will be used for FFA operations and trips.
9. HCHS FFA requests approval to sell Mums that have been raised at the greenhouse 9-1 thru 10-30. Funds raised will be used for National FFA Convention and greenhouse operations.
10. HCHS FFA requests approval to sell cookie dough 9-15 thru 10-15. Funds raised will be used for FFA operations and trips.
  - Motion to approve all ten (10) fundraisers was made by Mrs. Turner. Mr. McHargue seconded. Consensus was reached.

### XI. Trips:

None.

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XII. Personnel: Council will move to **Closed Session**.

- Motion to move to **Closed Session** was made by Mr. McHargue. Mrs. Turner seconded.

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Council moved to **Closed Session** at 3:30 pm.

The Secretary left the meeting.

- Motion to return from **Closed Session** was made by Mr. Pace. Mr. McHargue seconded. Consensus was reached.

Council returned from **Closed Session** at 3:40 pm.

Entered into the meeting minutes from **Closed Session**:

After consulting with the Council, Principal Burkhart will make her recommendation to fill the vacant Math position to Superintendent Roark.

XIII. Addendum:

The Secretary told the Council that fundraiser request had been received just prior to the meeting. This request was not included in agenda item X. Fundraisers. Principal Burkhart added the request to the Addendum.

HCHS Football Boosters request approval to sell HC Yard Signs. Funds raised will be used for team expenses.

- Motion to approve the request was made by Mr. McHargue. Mrs. Turner seconded. Consensus was reached.

Also, Principal Burkhart told the Council that this will be her last regular scheduled meeting as she is retiring next month.

XIV. Next Meeting Date:

The next regular scheduled meeting date is Thursday September 12 2019.

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XV. Adjourn:

- Motion to adjourn was made by Mr. McHargue. Mr. Pace seconded. Consensus was reached.

The meeting was adjourned at 3:45 pm.

L. Scott Pace

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Vice Chairperson's Signature

9-12-19

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Date Minutes Approved