

Harlan County High School
SBDM Council Meeting Minutes

Date: September 14 2017 Time: 3:15 pm Location: HCHS Media Center

Regular Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 3:20 pm.

II. Roll Call:

Ms. Alred, Mr. Branson, Mr. Henson, Mr. Nolan, Mr. Pace, and Principal Burkhart.

Ms. Alred, Mr. Henson, Mr. Nolan, Mr. Pace, and Principal Burkhart are present. Mr. Branson was absent during roll call, but came in a few minutes later. Quorum is present to proceed with the agenda.

III. Approval of Agenda:

- Motion to approve the agenda was made by Ms. Alred. Mr. Pace seconded. Consensus was reached.

IV. Approval of Minutes:

Approve minutes for Special Called Meeting on August 31 2017.

- Motion to approve minutes for Special Called Meeting on August 31 2017 was made Ms. Alred. Mr. Nolan seconded. Consensus was reached.

V. Hear Individuals/Delegations:

None present.

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VI. SBDM Council Policy Review/Update:

1. Council will review HC 009 Parent Teacher Conference Policy.

Council discussed changing the time for Parent Teacher Conferences. The current scheduled time is 3:30- 6:00 pm. Mrs. Minor had asked teachers to choose a time that they preferred to have the conferences. Principal Burkhart had a list of the total votes of their preferred times. Council took their responses into consideration.

Council decided to amend the Parent Teacher Conference Policy to reflect the new time as: **3:15 pm until 5:15 pm.**

- Motion to approve amending HC 009 Parent Teacher Conference Policy to reflect the time as 3:15 pm. until 5:15 pm. was made by Mr. Pace. Mr. Branson seconded. Consensus was reached.

The Parent Teacher Conference Policy now reads:

Parent Teacher Conferences will be held once per trimester approximately at the 6th week midterm. All teachers are required to participate. All Parent Teacher Conferences will held from 3:15 pm until 5:15 pm.

The policy will be updated on the school website.

VII. Finance Report:

Each Council member received a copy of the current Finance Report.

VIII. Principal's Report/Good News:

1. Principal Burkhart told the Council that all vacant teaching positions have been filled.
2. JROTC participated in a Raider Meet in Middlesboro and won 1st Place in Air Rifle, Archery, Tug of War, and Rope Course. They came in second in Color Guard and Obstacle Course. The Raider Team competed against teams from Corbin, Whitley County, Middlesboro, Thomas Walker, Va. , Knox Central, and Clay County.
3. No major problems to report to the Council.

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IX. New Business:

None.

X. Fundraisers:

None.

XI. Trips:

None.

XII. Personnel: Council will move to **Closed Session**.

- Motion to move to **Closed Session** was made by Mr. Branson. Mr. Henson seconded. Consensus was reached.

Council moved to **Closed Session** at 3:38 pm. The Secretary left the meeting

- Motion to return from **Closed Session** was made by Mr. Branson. Mr. Henson seconded. Consensus was reached.

Council returned from **Closed Session** at 3:40 pm.

Entered into the meeting minutes from **Closed Session**:

After consulting with the Council, Principal Burkhart will make her recommendation to fill the vacant FRYSC Coordinator position to Superintendent Roark.

XIII. Addendum:

Principal Burkhart asked the Council to consider developing a policy pertaining to “Air Drop” on cell phones used by students. This is becoming a problem especially while students are eating lunch in the cafeteria. Some students are using “Air Drop” to send

inappropriate “photo shopped” images of students. This will be addressed by the Council at the next meeting.

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XIV. Next Meeting Date:

The next regular scheduled meeting date is Thursday October 12 2017.

XV. Adjourn:

- Motion to adjourn was made by Mr. Pace. Mr. Branson seconded. Consensus was reached.

The meeting was adjourned at 3:43 pm.

Edna M. Burkhart

10-12-17

Chairperson’s Signature

Date Minutes Approved