

Harlan County High School
SBDM Council Meeting Minutes

Date: June 25 2018 Time: 9:00 am Location: HCHS Media Center
Special Called Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 9:10 am.

II. Roll Call:

Ms. Alred, Mr. Branson, Mr. Henson, Mr. Nolan, Mr. Pace, and Principal Burkhart.

Ms. Alred, Mr. Henson, Mr. Nolan, Mr. Pace, and Principal Burkhart are present. Mr. Branson is absent. Quorum is present to proceed with the agenda.

III. Approval of Agenda:

- Motion to approve the agenda was made by Mr. Henson. Mr. Nolan seconded. Consensus was reached.

IV. Approval of Minutes:

Approve minutes for May 10 2018 meeting.

The meeting scheduled for June 14 2018 was cancelled due to a lack of quorum.

- Motion to approve minutes for May 10 2018 meeting was made by Ms. Alred. Mr. Henson seconded. Consensus was reached.

V. Hear Individuals/Delegations:

None present.

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VI. SBDM Council Policy Review/Update:

1. Council will review HC 007 Make Up Work Policy and HC 024 Student Unexcused Absence Policy.

Council reviewed HC 007 Make Up Work Policy and HC 024 Student Unexcused Absence Policy. There was no action taken to amend either policy. Council urged Principal Burkhart to stress the importance of both policies to teachers during their meeting to be held before the first day of school.

VII. Finance Report:

Each member of Council received a current Finance Report.

VIII. Principal's Report/Good News:

Principal Burkhart told the Council that the air conditioning at HC is being repaired.

IX. New Business:

1. Council will approve vendors for 2018-19 graduation items.

Council agreed to approve KGI to provide caps and gowns and graduation memorabilia for the 2018-19 school year. Council also stipulated that the basic cap and gown offered by KGI will be the only gown used for graduation.

Council approved Jostens to provide class rings and the yearbook for the 2018-19 school year.

- Motion to approve KGI to provide caps and gowns and graduation memorabilia for the 2018-19 school year with the stipulation that the basic cap and gown offered by KGI will be the only cap and gown used for graduation, and Jostens to provide class rings and the yearbook for the 2018-19 school year was made by Ms. Alred. Mr. Pace seconded. Consensus was reached.

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2. Council requested the agenda item Attendance Policy be added to today's agenda. Council will discuss creating an Attendance Policy.

After a lengthy discussion, Council decided to not create an Attendance Policy. Current HCHS SBDM Council policies and current District policies are sufficient to provide guidance for faculty and staff.

Council requested that teachers be reminded to review current SBDM Council policies and policies contained in the Code of Conduct and Student Handbook.

3. Council will review and approve student handbook changes for 2018-19 school year.

Council reviewed the Student Handbook. Several changes were made to bring the handbook up to date. Mr. Pace, the Council liaison with the printer, will submit the changes.

The Tardy to School Handbook Policy approved by the SBDM Council on October 22 2013 had been omitted from last year's handbook.

Two Student Handbook policies, Student Dress Code and Prom Policy, contained wording not included in two SBDM policies: Revised Prom Policy and HCHS Handbook Dress Code Amendment Policy. Council voted to amend both these policies with the following amended wording:

HCHS Handbook Dress Code Amendment Policy.....added " to meet the criteria of this code, all clothing items worn must be designed with a proper fit and worn in such a way that underwear and skin are appropriately covered at all times".

HCHS Revised Prom Policy....added 9. Principal discretion on all Prom rules.

- Motion to amend HCHS Handbook Dress Code Amendment Policy was made by Mr. Henson. Mr. Pace seconded. Consensus was reached.

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- Motion to amend HCHS Revised Prom Policy was made by Mr. Henson. Mr. Nolan seconded. Consensus was reached.

X. Fundraisers:

None

XI. Trips:

None.

XII. Personnel: Council will move to Closed Session.

- Motion to move to **Closed Session** was made by Mr. Henson. Mr. Pace seconded. Consensus was reached.

Council moved to **Closed Session** at 10:00 am.

The Secretary left the meeting.

- Motion to return from **Closed Session** was made by Ms. Alred. Mr. Henson seconded. Consensus was reached.

Council returned from **Closed Session** at 10:25 am.

Entered into the meeting minutes from **Closed Session**:

After consultation with Council, Principal Burkhart will make her recommendation to fill the vacant Math and English positions to Superintendent Roark.

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XIII. Next Meeting Date:

The next regular scheduled meeting date is Thursday July 12 2018. HCHS SBDM Council By Laws require that the Council meeting dates and time for the next school year be set at this meeting. The Vice Chair will also be elected. Council will have a newly elected Parent Representative in attendance at this meeting.

XIV. Adjourn:

- Motion to adjourn was made by Mr. Pace. Mr. Nolan seconded. Consensus was reached.

The meeting was adjourned at 12:40 pm.

Edna M. Burkhart

7-12-18

Chairperson's Signature

Date Minutes Approved