

Harlan County High School
SBDM Council Meeting Minutes

Date: February 28 2018 Time: 3:15 pm Location: HCHS Media Center
Special Called Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 3:20 pm.

II. Roll Call:

Ms. Alred, Mr. Branson, Mr. Henson, Mr. Nolan, Mr. Pace, and Principal Burkhart.

Ms. Alred, Mr. Branson, Mr. Henson, Mr. Pace, and Principal Burkhart are present.
Mr. Nolan is absent. Quorum is present to proceed with the agenda.

III. Approval of Agenda:

- Motion to approve the agenda was made by Mr. Branson. Mr. Henson seconded. Consensus was reached.

IV. Approval of Minutes:

Approve minutes from January 11 2018 meeting.

The regular scheduled meeting for February 8 2018 was cancelled due to a lack of quorum.

- Motion to approve the minutes from January 11 2018 meeting was made by Mr. Pace. Mr. Branson seconded. Consensus was reached.

V. New Business:

1. Council will review FRYSC lease/grant for renewal.

Cathy York, HCHS FRYSC Coordinator presented Council with the Harlan County High School FRYSC SBDM/Principal Agreement for 2019-20.

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The agreement states:

Upon submission of the FY 19-20 FRYSC Continuation Program Plan, the SBDM Council hereby assures compliance with all FRYSC related statutes, and any policies, procedures, and/or requirements as they relate to this application.

Prior to receiving the center allocation, the SBDM Council/Principal shall certify that council/school policies are consistent with the following:

1. Adherence to the locally developed FRYSC Program Plan including budget, action components and designation of center space as contained in the approved application.
 2. Assurance that center funds will be utilized for approved center budget and action component activities.
 3. Assurance that all job responsibilities of staff funded by this plan will be 100% devoted to center goals, objectives and program activities.
 4. Adequate and appropriate record keeping and storage, which includes provisions for the maintenance, custody, security and confidentiality of child and family records.
 5. Service priority for children and families with the most urgent needs.
 6. Attendance of center coordinators and principals at any required Division of FRYSC training sessions and meetings designed specifically for these individuals.
 7. Support for the development of collaborative relationships among the center advisory council, principal, the SBDM Council and other school district programs.
 8. The center Advisory Council will have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent.
 9. The SBDM Council/Principal will follow the space guidelines outlined in the FRYSC School Administrators Guidebook.
 10. Center staff has access to Infinite Campus.
 11. Permanent representation in the Comprehensive School Improvement Planning process effective for the 2018-19 school years for each school served by the center.
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- Motion to approve the HCHS FRYSC SBDM/Principal Agreement was made by Ms. Alred. Mr. Henson seconded. Consensus was reached.

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Principal Burkhart signed and dated the agreement on February 28 2018. The Secretary received a copy of the agreement for Council records, and the original signed document was returned to our FRYSC Coordinator.

2. Council will review application for Literacy Grant for approval.

The Literacy Grant is a grant that will enable the District to form a district wide literacy team to address literacy issues in the county schools.

- Motion to approve the application for Literacy Grant was made by Mr. Branson. Mr. Henson seconded. Consensus was reached.

All members present signed the School Council Signature Page and it will be returned to the Central Office.

VI. Next Meeting Date:

The next regular scheduled meeting date is Thursday March 8 2018.

VII. Adjourn:

- Motion to adjourn was made by Mr. Henson. Mr. Pace seconded. Consensus was reached.

The meeting was adjourned at 3:30 pm.

L. Scott Pace

3-15-18

Vice Chairperson's Signature

Date Minutes Approved