

Harlan County High School

SBDM Council Meeting Minutes

Date: December 8 2016 Time: 3:15 pm Location: HCHS Media Center

Regular Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 3:23 pm.

II. Roll Call:

Ms. Alred, Mr. Branson, Mr. Henson, Mrs. Mackowiak, Mr. Pace, and Principal Burkhart.

Ms. Alred, Mrs. Mackowiak, Mr. Pace, and Principal Burkhart are present. Mr. Branson and Mr. Henson are absent. Quorum is present to proceed with the agenda.

III. Approval of Agenda:

- Motion to approve the agenda was made by Mr. Pace. Mrs. Mackowiak seconded. Consensus was reached.

IV. Approval of Minutes:

Approve minutes for November 10 2016 meeting.

- Motion to approve the minutes for November 10 2016 meeting was made by Ms. Alred. Mrs. Mackowiak seconded. Consensus was reached.

V. Hear Individuals/Delegations:

None.

VI. SBDM Council Policy Review/Update:

1. Council will discuss the proposed Fragrance Free School Policy.

Council discussed the proposed Fragrance Free School Policy. Mr. Pace explained the purpose of the proposed policy in relation to a student who had a severe reaction to hair spray being sprayed in a class room. He also had a copy of student signatures who have allergies and some with asthma who asked that the Council address the issue of spraying fragrances in classrooms and in the building in general.

Council agreed to add the policy to the Student Handbook. It will be added on page 27. The disciplines included in the policy are the same as Tobacco Use on page 44 of the handbook. Mr. Pace will add the policy to the handbook that is available online and will notify the printer of the addition for next printing.

- Motion to add the Fragrance-Free School Policy to the HCHS Student Handbook was made by Mrs. Mackowiak. Mr. Pace seconded. Consensus was reached.

Harlan County High School Fragrance-Free School Policy

The academic success of a student can be directly linked to his or her health. For this reason, it is imperative that Harlan County High School insures the well-being and safety of all its students to support a positive learning environment. In order to create a safer learning environment for students as well as a safer work environment for staff, HCHS intends to protect the indoor air quality of its buses and building(s). Strong scents and fragrances can contribute to poor indoor air quality that can be unhealthy to students and school staff, specifically those diagnosed with Asthma and/or allergies.

Under this policy, Harlan County High School permits all students and staff to wear perfume, cologne and other fragrances from home, but will not allow those items to be sprayed/used on our buses or within the building which includes restrooms, classrooms, hallways, etc. during school hours.

If a student has a specific allergy, the school should be notified to ensure that exposure is avoided.

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Discipline for Fragrance-Free School Policy:

1st Offense: Documented warning by teacher and/or administrator (floor Principal)

2nd Offense: 1 Morning Detention and parent contacted by administrator (floor Principal)

3rd Offense: 1/2 Day ISS

4th Offense: 1 Days ISS

5th Offense: 2 Days ISS

6th Offense: 3 Days ISS

7th Offense: 5 Days ISS

8th +: A parent-Administrator meeting will be held with additional disciplinary measures taken.

VII. ARI School Culture Report:

No member of the Student Senate is present.

VIII. Finance Report:

Each member of the Council received a copy of the current finance report.

IX. Principal's Report/Good News:

1. Principal Burkhart told the Council that the Girls and Boys basketball teams, Academic Team, and Cheerleaders are having great success.
2. The Dance Team, First Priority, National Honor Society, and JROTC are participating in relief efforts for the Gatlinburg fire victims. Items are being collected and our JROTC cadets will travel to Gatlinburg on Friday, December 9, to deliver those items. The cadets will also assist relief workers in delivering water, food, and personal hygiene items.

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3. The HCHS Choir will present a Christmas Concert tonight in the auditorium. Choirs from the county's middle schools will also participate.

X. New Business:

1. Tammy Fields, Gear Up teacher at HCHS, asks that Council approve the required Gear Up Club for 2016-17. If approved, the club will be formed in January and begin fundraising.
 - Motion to approve the Gear Up Club at HCHS was made by Ms. Alred. Mrs. Mackowiak seconded. Consensus was reached.

XI. Fundraisers:

None.

XII. Trips:

None.

XIII. Addendum:

None.

XIV. Next Meeting Date:

The next regular scheduled meeting date is Thursday January 12 2017.

XV. Adjourn:

- Motion to adjourn was made by Mrs. Mackowiak. Mr. Pace seconded. Consensus was reached.

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The meeting was adjourned at 3:45 pm.

Edna M. Burkhart

1-12-17

Chairperson's Signature

Date Minutes Approved